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**McDONALD LOCAL BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, NOVEMBER 20, 2017 – 7:00 P.M.  
M.H.S. LIBRARY  
MCDONALD, OHIO 44437**

The McDonald Local Board of Education held a Regular Meeting on Wednesday, November 20, 2017, in the library at McDonald High School, 600 Iowa Avenue, McDonald, Ohio 44437.

The Regular Meeting was called to order at 7:00 p.m. by President John Saganich. Treasurer William Johnson called the roll:

Members Present: Thomas Hannon, Wendy Higgins, Jody Klase,  
Joseph Cappuzzello, John Saganich

“Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.”

Pledge of Allegiance

**Res. 17-262** Approve agenda for Regular Meeting of November 20, 2017

Mrs. Klase moved and Mr. Cappuzzello seconded  
Yeas: Klase, Cappuzzello, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

**Res. 17-263** Approval of Board Minutes:

Regular Meeting – October 25, 2017

Mrs. Higgins moved and Mr. Cappuzzello seconded  
Yeas: Higgins, Cappuzzello, Hannon, Klase, Saganich  
Nays: None  
President declared motion carried

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Res. 17-264 Approval of Board Minutes:

Special Meeting – November 8, 2017

Mrs. Klase moved and Mr. Cappuzzello seconded  
Yeas: Klase, Cappuzzello, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

Res. 17-265 Approval of Board Minutes:

Special Meeting – November 10, 2017

Mrs. Klase moved and Mr. Cappuzzello seconded  
Yeas: Klase, Cappuzzello, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

Recognition of Visitors / Audience Participation:

**Tom Hart – TCTC Representative**

Old Business: any Old Business to bring before the Board

New Business:

- A. Finance Committee – Thomas Hannon, Chairperson

Res. 17-266 TREASURER'S FINANCIAL REPORT

Treasurer's Financial Report: October, 2017

- a. Check Register
- b. Financial Summary
- c. Bank Reconciliation

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

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Mr. Hannon moved and Mrs. Klase seconded  
Yeas: Hannon, Klase, Cappuzzello, Higgins, Saganich  
Nays: None  
President declared motion carried

**Res. 17-267** COOPERATIVE PURCHASING PROGRAM

Resolution to join the State of Ohio Cooperative Purchasing Program for the 2017-2018 school year, at the cost of \$100.

Upon the recommendation of the district treasurer I call for a motion to approve the above resolution.

Mr. Hannon moved and Mrs. Klase seconded  
Yeas: Hannon, Klase, Cappuzzello, Higgins, Saganich  
Nays: None  
President declared motion carried

B. Personnel Committee – Jody Klase, Chairperson

**Res. 17-268** MEMORANDUM OF UNDERSTANDING – MEA

Resolution to approve the attached MEA Memorandum of Understanding. (See Exhibit A)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Klase moved and Mrs. Higgins seconded  
Yeas: Klase, Higgins, Cappuzzello, Hannon, Saganich  
Nays: None  
President declared motion carried

**Res. 17-269** CERTIFIED – CONTINUING CONTRACTS

Resolution to approve continuing contracts for the following personnel, beginning with the 2018-2019 school year:

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Brian Backur	\$61,148
Danica Ronghi	\$59,187
Beverly Simpson	\$59,187

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Klase moved and Mrs. Higgins seconded  
Yeas: Klase, Higgins, Cappuzzello, Hannon, Saganich  
Nays: None  
President declared motion carried

**Res. 17-270** CERTIFIED – RESIGNATION

Resolution to approve the resignation, for retirement purposes, of Martha Justice, as elementary Title 1 Reading Teacher, effective August 13, 2018. (See Exhibit B)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Klase moved and Mrs. Higgins seconded  
Yeas: Klase, Higgins, Cappuzzello, Hannon, Saganich  
Nays: None  
President declared motion carried

**Res. 17-271** SUPPLEMENTAL CONTRACTS - 2017/2018

Resolution to hire the following personnel on supplemental contracts for the 2017-2018 school year, pending certification and BCII/FBI background checks:

Michelle Titus – Girls Head Softball Coach, \$3,884;

Brian Higgins – JV Boys Basketball Coach, \$4,590;

Lance Ronghi – Freshman Boys Basketball Coach, \$3,884;

Kyle Joynes – 8<sup>th</sup> Grade Boys Basketball Coach, \$2,824;

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Greg Costantino – 7<sup>th</sup> Grade Boys Basketball Coach, \$2,824;

Randy Riccitelli – Volunteer Boys Basketball Coach, \$ -0-;

Emily Dolsak – JV Girls Basketball Coach, \$4,590;

Sara Joseph – 8<sup>th</sup> Grade Girls Basketball Coach, \$2,824; and

Joh'Vonnie Mosely – 7<sup>th</sup> Grade Girls Basketball Coach, \$2,824.

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mr. Klase moved and Mrs. Higgins seconded

Yeas: Klase, Cappuzzello, Hannon, Saganich

Abstain: Higgins

Nays: None

President declared motion carried

**Res. 17-272** PROFESSIONAL LEAVE

Resolution to approve the following personnel for professional leave, as follows:

Josh Krumpak – Crisis Prevention, Niles, 10/23/17, substitute \$40;

Josh Krumpak – Monthly Athletic Director's Meeting, Austintown, 11/1, 12/6/17, 1/3, 2/7, 3/7, 4/4, and 5/2/18; substitute \$40 each;

Louis Domitrovich – State Cross Country, Columbus, 11/3-4/17, substitute \$80;

Chris Rupe – State Cross Country, Columbus, 11/3-4/17, substitute \$80;

Tracy Bosheff – Business 20/20, Youngstown, 11/7/17, \$0;

Samantha Rozzo – Veterans Day Breakfast, MHS, 11/9/17, substitute \$40;

John Anthony – SLO, MHS, 11/15/17, substitute \$40;

Brian Backur – YSU Crash Day, Youngstown, 11/17/17, substitute \$80;

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Patricia Vilk-Worrell – SLO, Roosevelt, 11/14/17, substitute \$80;

Natalie Schadl – SLO, Roosevelt, 11/14/17, substitute \$80;

Tracy Bosheff – YSU Crash Day, Youngstown, 11/17/17, \$0;

John Anthony – OMEA Honors Band, Youngstown, 11/17/17, substitute \$80;

Dan Williams – Football Recruiting Day, Warren, 11/27/17, substitute \$80;

Tracy Bosheff – Annual Counselor’s Day, YSU, 12/1/17, \$0;

Anthony Napolitano – CPI Refresher Course, Niles, 12/4/17, substitute \$40; and

Shannon Averell – YSU Chemistry Professional Day, YSU, 1/5/18, substitute \$80

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Klase moved and Mrs. Higgins seconded

Yeas: Klase, Higgins, Cappuzzello, Hannon, Saganich

Nays: None

President declared motion carried

C. Program/Policy Committee – Wendy Higgins, Chairperson

## Res. 17-273 POLICIES

Resolution to approve the second reading of the following policies:

BCFA – BUSINESS ADVISORY COUNCIL TO THE BOARD

DECA – ADMINISTRATION OF FEDERAL GRANT FUNDS

DI – FISCAL ACCOUNTING AND REPORTING

DJF – PURCHASING PROCEDURES

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DN – SCHOOL PROPERTIES DISPOSAL

EBBA – FIRST AID

EBBA-R – FIRST AID

IGCH-R (ALSO LEC-R) – COLLEGE CREDIT PLUS

JFG – INTERROGATIONS AND SEARCHES

JFG-R – INTERROGATIONS AND SEARCHES

LEC-R (ALSO IGCH-R) – COLLEGE CREDIT PLUS

DJF-R – PURCHASING PROCEDURES

GBQ – CRIMINAL RECORDS CHECK

IGA – BASIC CURRICULAR PROGRAM

IGCH (ALSO LEC) – COLLEGE CREDIT PLUS

IGDJ – INTERSCHOLASTIC ATHLETICS

IJA – CAREER ADVISING

LEC – (ALSO IGCH) – COLLEGE CREDIT PLUS

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Cappuzzello seconded

Yeas: Higgins, Cappuzzello, Hannon, Klase, Saganich

Nays: None

President declared motion carried

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Res. 17-274 BUSINESS ADVISORY COUNCIL – TCESC

Resolution to approve a joint agreement for McDonald Local School District and The Trumbull County Educational Service Center for Business Advisory Council. (See Exhibit C)

Upon the recommendation of the district superintendent I call for a motion to approve the above resolution.

Mrs. Higgins moved and Mr. Cappuzzello seconded  
Yeas: Higgins, Cappuzzello, Hannon, Klase, Saganich  
Nays: None  
President declared motion carried

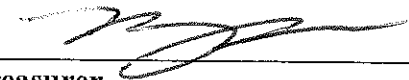
Res. 17-275 ADJOURNMENT

Mr. Cappuzzello moved and Mrs. Klase seconded to adjourn Regular Meeting at 7:31 p.m.

Yeas: Cappuzzello, Klase, Higgins, Hannon, Saganich  
Nays: None  
President declared motion carried

ATTEST:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer



**MEMORANDUM OF UNDERSTANDING**  
Between The  
**MCDONALD LOCAL SCHOOL**  
**DISTRICT BOARD OF EDUCATION**  
And The  
**MCDONALD EDUCATION ASSOCIATION**

This Memorandum of Understanding (hereinafter this "Memorandum") is made and entered into by and between the McDonald Local School District Board of Education (hereinafter the "Board") and the McDonald Education Association (hereinafter the "Association").

WHEREAS, the Board and the Association are parties to a Negotiated Agreement having a term of September 1, 2016, through August 31, 2019 (the "Agreement"); and

WHEREAS, the Teacher, a teacher employed by the Board and a member of the Association, and whose name shall be kept confidential to protect the Teacher's privacy rights, will exhaust all available forms of paid leave as of December 14, 2017; and

WHEREAS, the Board and the Association desire to enter into a one-time Memorandum to enable the Teacher to receive donated sick leave days.

NOW, THEREFORE, THE PARTIES HEREBY AGREE:

Section 1: Between the dates of December 1 and 8, 2017, the Association bargaining unit members may donate up to three (3) days of sick leave directly to the Teacher. The donation of such days shall become effective and irrevocable as of December 14, 2017. The fact of a bargaining unit member's donation shall be considered confidential to the extent permitted by law.

Section 2: The Teacher may not use more donated sick leave days than (a) the term of the Teacher's employment with the Board, or (b) are required for the Teacher to serve out the remainder of the 2017-2018 school year, whichever shall occur first. Any donated days not used by the Teacher shall be transferred into the sick leave bank established under Article XI(J) of the Agreement.

Section 3: The Teacher will not earn additional sick leave while receiving or using donated sick leave days.

Section 4: The parties agree that this set of circumstances is unique to the Teacher, and that the Board has no obligation to make similar arrangements for any other teacher or employee of the Board.

Section 5: By signing this Memorandum, the Board and the Association agree that this Memorandum is not precedent setting and shall not result in a past practice.

Section 6: This Memorandum shall expire under its own terms and have no further force or effect at the end of the 2017-2018 school year.

This Memorandum of Understanding is hereby entered into this \_\_\_\_\_ day of October, 2017, by and between the following:

**MCDONALD LOCAL SCHOOL  
DISTRICT BOARD OF EDUCATION**

**MCDONALD EDUCATION  
ASSOCIATION**

\_\_\_\_\_  
John M. Saganich, Board President

\_\_\_\_\_  
Association President

\_\_\_\_\_  
Kevin R. O'Connell, Superintendent

\_\_\_\_\_  
William A. Johnson, Treasurer

Date

Date

**MEMORANDUM OF UNDERSTANDING**  
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**MCDONALD LOCAL SCHOOL**  
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WHEREAS, the Teacher, a teacher employed by the Board and a member of the Association, and whose name shall be kept confidential to protect the Teacher's privacy rights, will exhaust all available forms of paid leave as of December 14, 2017; and

WHEREAS, the Board and the Association desire to enter into a one-time Memorandum to enable the Teacher to receive donated sick leave days.

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Section 3: The Teacher will not earn additional sick leave while receiving or using donated sick leave days.

Section 4: The parties agree that this set of circumstances is unique to the Teacher, and that the Board has no obligation to make similar arrangements for any other teacher or employee of the Board.

Section 5: By signing this Memorandum, the Board and the Association agree that this Memorandum is not precedent setting and shall not result in a past practice.

Section 6: This Memorandum shall expire under its own terms and have no further force or effect at the end of the 2017-2018 school year.

This Memorandum of Understanding is hereby entered into this 20 day of November 2017, by and between the following:

**MCDONALD LOCAL SCHOOL  
DISTRICT BOARD OF EDUCATION**

  
\_\_\_\_\_  
John M. Saganich, Board President


  
\_\_\_\_\_  
Kevin R. O'Connell, Superintendent

\_\_\_\_\_

  
\_\_\_\_\_  
William A. Johnson, Treasurer

Date 11/20/17

**MCDONALD EDUCATION  
ASSOCIATION**

  
\_\_\_\_\_  
Samantha M. Reynolds, Association President

\_\_\_\_\_

Date 11/20/17

NOV 10 2017

November 10, 2017

Martha Justice  
9467 Youngstown-Salem Rd.  
Canfield, Ohio 44406

Dear Mr. O'Connell and members of the McDonald Local Board of Education,

I write this letter to announce my formal retirement from the McDonald Local School District as a teacher, effective August 13, 2018, my 65<sup>th</sup> birthday. I will be completing this school year as the Title 1 Reading Teacher.

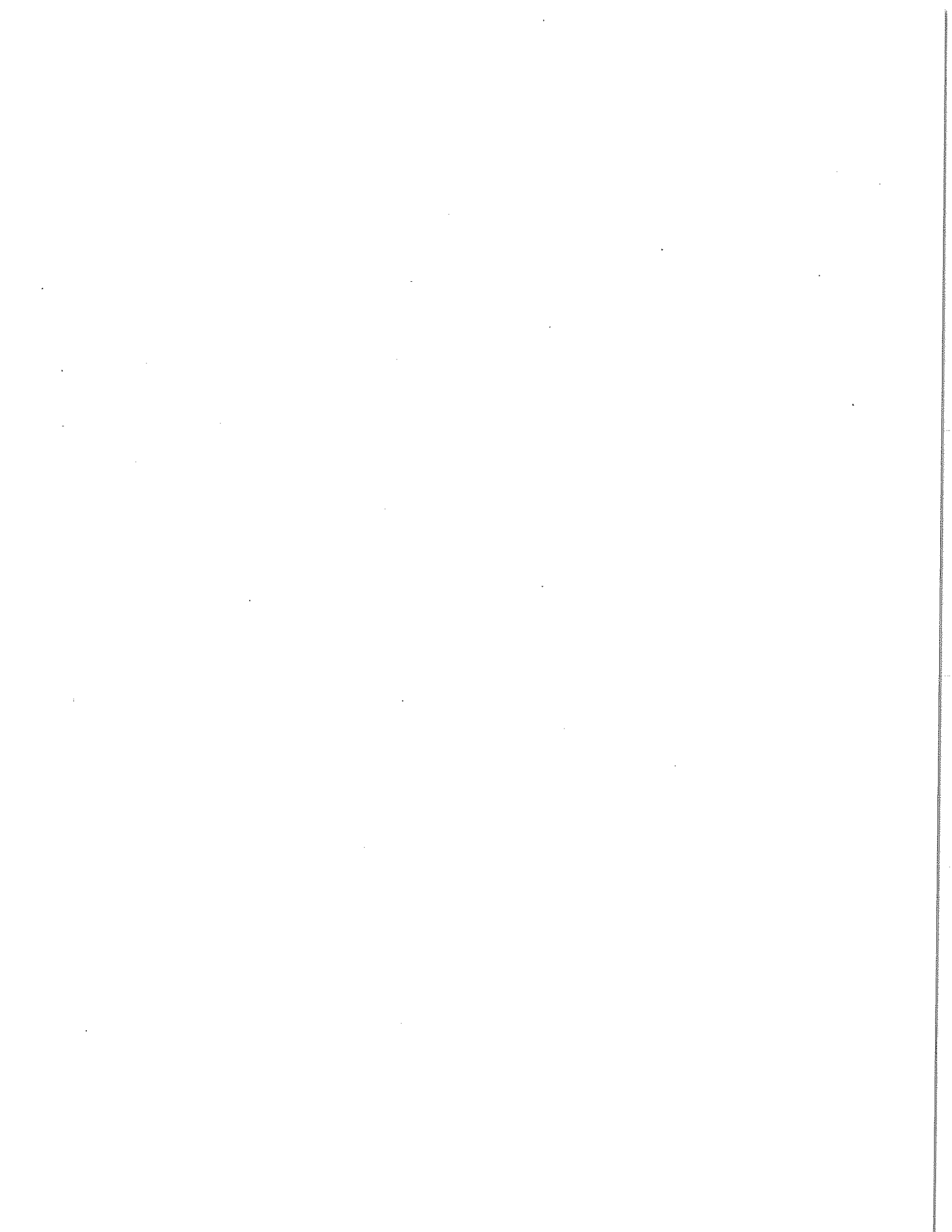
I would like to thank you for all the great opportunities you have given me as an employee at Roosevelt Elementary. I have enjoyed working with and learning from my colleagues and students for the past fourteen years, and am ready to move on to the next phase of my life in Washington with our son and his family.

I wish you and the students at Roosevelt Elementary all the best in the years to come. I know you will hire a new teacher who has a true heart for reading, children, and one who will be an inspirational role model. Over the past few years I have had the opportunity to work with an excellent reading teacher in the Leveled Literacy Intervention program. I wholeheartedly believe that Sarah Miller should be considered as candidate for the Title 1 Reading Instructor. Not only does she possess the credentials, skills and love of reading this job requires, but it would also provide a smooth transition for the program.

Sincerely,

Martha Justice

cc. Eric Jones



Business Advisory Council

JOINT AGREEMENT APPOINTING THE BUSINESS ADVISORY COUNCIL OF THE TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER TO SERVE AS THE BUSINESS ADVISORY COUNCIL FOR THE MCDONALD LOCAL SCHOOL DISTRICT

As the McDonald Local School District Board of Education ("Board") has entered into an agreement under R.C. 3313.843 and/or R.C. 3313.845 to receive any services from the Trumbull County Educational Service Center Governing Board ("ESC"), the Board is not required to appoint a business advisory council pursuant to R.C. 3313.82, R.C. 3313.821, and applicable laws as the Board and ESC hereby agree that the ESC's business advisory council shall represent the business of the McDonald Local School District consistent with the authority granted by the Ohio General Assembly. This agreement shall remain in full force and effect until either the Board or ESC terminates the same by formal resolution.

ON BEHALF OF THE MCDONALD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION:

John M. High  
Board President

[Signature]  
District Treasurer

11-20-17  
Date

Board Resolution No: 17-274

ON BEHALF OF THE TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD:

\_\_\_\_\_  
Governing Board President

\_\_\_\_\_  
ESC Treasurer

\_\_\_\_\_  
Date

Governing Board Resolution No: \_\_\_\_\_

